

संघ प्रदेश दादरा एवं नगर हवेली तथा दमण एवं दीव प्रशासन
U.T ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
प्रशिक्षण और प्लेसमेंट विभाग/ TRAINING & PLACEMENT DEPARTMENT
सरकारी पॉलिटेक्निक / GOVERNMENT POLYTECHNIC
वरकुंड, दमण, ३९६२१०/ VARKUND, DAMAN-396210.
(APPROVED BY AICTE, NEW DELHI & AFFILIATED WITH GTU, AHMEDABAD.)

Student Feedback form for the Industrial Visit

Name of the student:- _____

Roll No:- _____

Semester:- _____

Name of Department:- _____

Date of Visit:- _____

Name & Address of the Company:- _____

Sno	Questions	Strongly Disagree		Strongly Agree		
		1	2	3	4	5
1	The Visit was Curriculum Oriented					
2	The Program was Applicable to your Future Need					
3	Enhancement in Skills					
4	The Program was well Placed within the allotted time					
5	The Resource Person /Company Person are good Communicator.					
6	The Machines/Materials are presented in organised manner.					
7	Are you interested to attend such visit in future?					
8	Outcome in short you have learned from the visit					

Please return the form to the Faculty Coordinator

Signature of Student

Industrial Visit Completion Certificate

This is to certify that Students from Government Polytechnic Daman, Branch Name Mechanical/Electrical/Computer/Chemical/IT/Civil/Plastic, Diploma Engineering of I / II / III year _____ Semester have successfully completed their industrial visit at our (Plant/Company name) _____ on date _____ time _____.

We found the students to be sincere, hardworking, technically sound and ready to learn. We take this opportunity to wish them all the best for their future.

No of students Visited	
Feedback from Industry for the students :-	
Company Person Name:	
Designation:	
Place:	
Date:	
Signature /Office Stamp:	

संघ प्रदेश दादरा एवं नगर हवेली तथा दमण एवं दीव प्रशासन
U.T ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
प्रशिक्षण और प्लेसमेंट विभाग/ TRAINING & PLACEMENT DEPARTMENT
सरकारी पॉलिटेक्निक / GOVERNMENT POLYTECHNIC
वरकुंड, दमण, ३९६२१०/ VARKUND, DAMAN-396210.
(APPROVED BY AICTE, NEW DELHI & AFFILIATED WITH GTU, AHMEDABAD.)

Attendance Sheet

<u>Sl.No</u>	<u>Enrolment No</u>	<u>Name of Student</u>	<u>Signature</u>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			

Signature of Faculty Coordinator for Visit

संघ प्रदेश दादरा एवं नगर हवेली तथा दमण एवं दीव प्रशासन
U.T ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
प्रशिक्षण और प्लेसमेंट विभाग/ TRAINING & PLACEMENT DEPARTMENT
सरकारी पॉलिटेक्निक / GOVERNMENT POLYTECHNIC
वरकुंड, दमण, ३९६२१०/ VARKUND, DAMAN-396210.
(APPROVED BY AICTE, NEW DELHI & AFFILIATED WITH GTU, AHMEDABAD.)

Undertaking Letter - Faculty

We hereby undertake that the Industrial Visit/Cultural Visit/ Field Trip/Study Tour/Out bound Training is purely academic related and at any case.

We shall undertake full responsibility of the student's actions and behaviour at all times during the course of Industrial Visit/Cultural Visit/ Field Trip/Study Tour/Out bound Training. We further undertake not to breach the safety guidelines of the Government Polytechnic Daman at any cost.

Sl.No	Empl.id	Name	Signature
1.			
2.			

संघ प्रदेश दादरा एवं नगर हवेली तथा दमण एवं दीव प्रशासन
U.T ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
प्रशिक्षण और प्लेसमेंट विभाग/ TRAINING & PLACEMENT DEPARTMENT
सरकारी पॉलिटेक्निक / GOVERNMENT POLYTECHNIC
वरकुंड, दमण, ३९६२१०/ VARKUND, DAMAN-396210.
(APPROVED BY AICTE, NEW DELHI & AFFILIATED WITH GTU, AHMEDABAD.)

Undertaking Letter - Students

We the students of -----
Diploma Engineering at Government Polytechnic Daman do hereby undertake that we are going on
Industrial Visit/Cultural Visit/ Field Trip/Study Tour/Out Bound Training to -----
-----organized on date -----departure date -----
time -----from Government Polytechnic Daman ----- and arrival on date
----- time -----at Government Polytechnic Daman. Faculty and staff
of Government Polytechnic will not be held responsible for any mishap/eventualities during the trip.

Sl.No	Roll No	Name	Semester	Signature
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
21.				

Industrial Visit Report

- ❖ Name of Industry
- ❖ Date of Visit
- ❖ Objective of the Visit
- ❖ Nature of ownership
- ❖ Details of finished products
- ❖ Number of employees
- ❖ Name and details of Equipment (Attached figures if any) used with raw material used.
- ❖ The sequence of operation (with a brief description of operations) of at least one product/process.
- ❖ Layout of Plant
- ❖ Name of the Faculty member
- ❖ List of students (Attendance copy)
- ❖ Invitation letter Copy
- ❖ Acceptance letter or Mail copy from company

List of Photographs

- Entrance or Main gate covering Industry name and Registration
- Group Photo with the faculty member and Industry Instructor
- Equipment and Plant photo